

Township of Randolph
Municipal Building
Randolph, NJ
January 16, 2025

A. OPENING OF REGULAR MEETING

1. Opening of the Regular Meeting

A regular meeting of the Randolph Township Council was called to order at 6:00 p.m. by Mayor Hathaway. The meeting is held pursuant to the New Jersey Open Public Meetings Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, location and to the extent known, the agenda of the meeting in Randolph Township. This notice was posted on the Bulletin Board within Town Hall, it was filed with the Township Clerk, and it was provided to those persons or entities requesting notification. Notice was also provided to the West Morris Reporter and the Morris County Daily Record on November 27, 2024, by emailing them the annual resolution adopted by the Council on November 26, 2024. The annual resolution, which included this meeting date, was advertised in the West Morris Reporter, the official newspaper of the Township of Randolph, on December 5, 2024, and the Daily Record on December 3, 2024. Notice was also provided to TapInto Randolph, the official Township online digital publication, on November 27, 2024.

2. Roll Call

PRESENT: Councilwoman Carey
Councilman Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway
ABSENT: Councilwoman Elbaum

Also Present: Township Manager Poff, Assistant Township Manager Evan Covello, Planning and Zoning Administrator Darren Careny, and Township Attorney Edward Buzak from the Law Office of Surenian, Edwards, Buzak, & Nolan, LLC.

3. Pledge of Allegiance

Mayor Hathaway led the Pledge of Allegiance.

B. PRESENTATIONS

1. Assessment of Fourth Round Affordable Housing Number

Planning Consultant Katherine Sarmad reported that the Assessment of the Fourth Round Affordable Housing Number was based upon the DCA's published obligations which in turn

were based on the formula set by the updated affordable housing law. The assessment covers all of the factors that contributed to the affordable housing obligation published by the DCA in October 2024. Randolph is located in Morris County, which is categorized as Region 2, along with Essex, Union, and Warren counties. The Regional Prospective Need for Housing Region 2 was calculated at 20,506. The calculation for regional need on a municipal-basis included 3 factors that were averaged - (1) the Equalized Nonresidential Valuation Factor; (2) the Income Capacity Factor; and (3) the Land Capacity Factor. The purpose of this report was to provide an assessment on how the DCA developed their calculations to see if there was any kind of movement of their number based on the township's assessment.

She explained that the Income Capacity Factor is determined by averaging the municipal share of the regional sum of differences between median household income and the same calculation but weighted by number of households within the municipality. To calculate this value, the DCA used the 2018-2022 5-year Estimates (in 2022 inflation-adjusted dollars) as published by the Census Bureau's American Community Survey program. For Randolph, this Income Capacity Factor was calculated as 2.21%. Based upon an analysis of the published Census data, the correct numbers were used by the DCA, and there is no impact on the township's Income Capacity Factor number. It was noted that there are census totals for income in Morris County that are capped at \$250,000; it is unclear if those municipalities had income greater, and those municipalities would have a larger income capacity, making Randolph's capacity marginally smaller.

The Equalized Nonresidential Valuation Factor is determined by calculating changes in nonresidential property valuations in the municipality. The change in the municipality's nonresidential valuations is divided by the regional total change in nonresidential valuations to determine the municipality's share of the regional total change, which is the resulting factor. Randolph had an equalized nonresidential valuation growth of \$435,313,052 between 1999 and 2023. This represents 1.69% of all the growth experienced during this period across Region 2. The numbers utilized by the DCA have been verified by the Township Tax Assessor, and thus, there is no impact on the township's Equalized Non-Residential Valuation Factor number.

She noted that the factor that resulted in the biggest change was the Land Capacity Factor. The Land Capacity Factor is determined by estimating the area of developable land within the municipality's boundaries, and regional boundaries, which may accommodate development. The DCA conducted the analysis using Land Use/Land Cover data from the NJDEP, MOD-IV Property Tax Data from the Dept. of Treasury, and construction permit data from the DCA. The DCA calculations of land that may accommodate development exclude lands subject to development limitation, including open space, preserved farmland, category one waterways and wetland buffers, steep slopes, and open waters. Under the analysis, the DCA estimates that the township presently has 69.731 acres of land that may accommodate development. This represents 1.30% of the amount of developable land across the entire Region 2. The total regional developable land was calculated as 5,358.483.

Using the DCA mapping as a basis other mapping potential encumbrances were added to the map, including (1) Township of Randolph parcels; (2) 2020 NJDEP Wetlands. The FEMA National Flood Hazard Layer (NFHL) digital FIRM panel data is not available for Randolph

Township, and was therefore not added to the map. Additionally, local information related to the status of the parcels were accounted for, such as the presence of encumbrances including: easements for County and State DOT projects, ROSI or Open Space, Farmland Assessment, National or State Historic Register, municipal utility, or 3rd Round Affordable Housing sites that have already contributed to the fulfillment number. Based upon this parcel-by-parcel review, it is estimated that the entirety of 63 of the 109 unique objects, should not be included in the land capacity factor; for a sum of 33.45 acres of the of the 69.731 acres calculated by DCA. This finding led to a revision of the estimated amount of developable land within Randolph should be 36.28 acres. This would represent a reduction in the Land Capacity Factor from 1.30% to 0.681% within Region 2. Based upon this evaluation and the recommended changes to the Land Capacity Factor, the township's Average Allocation Factor was calculated by the DCA as 1.73%, which drops to 1.53% as a result of the change to the Land Capacity Factor. The township's Prospective Need is therefore calculated to be 313.

She noted that the assessment included a brief section that reviewed the present need/rehab obligation which was done using a windshield survey as permitted by the DCA. The Present Need for Region 2 was calculated as 18.547. Under the prepared calculations, the DCA has presented a non-binding present need obligation for the township of 84. The survey concluded that 17 of the identified properties met the criteria of a structure in need of repair. Appendix D provides copies of the survey. As noted by the DCA workbook, the 2017-21 Low and Moderate-Income % of Overcrowded Housing Units was calculated as 56.8%, which translates to a Present Need of 10.

Councilwoman Veech expressed her disappointment in learning that regardless of half the acreage being available, the prospective need was still a large number. She commended Ms. Sarmad for her thoughtfully developed report and for making everything easy to follow.

Councilman Nisivoccia asked Ms. Sarmad if she has an idea of the density required to meet the adjusted numbers. Ms. Sarmad explained that this report just analyzed the DCA's formula. The report did not go into housing element adjustments, such as vacant land, infrastructure, or water and sewer. Manager Poff further explained that the assessment effectively represented the township's due diligence in providing the council sufficient information for the consideration of the binding resolution as required by law which has to be adopted prior to months end. He stated that much more work was still required to be done for the subsequent steps that will lead towards the development and consideration of the township's next housing element and fair share plan.

Ms. Sarmad noted that the DCA's formula and parameters for property inclusion included areas that are not necessarily suitable for development. The DCA conducted their calculations by looking at the overall openness of land.

Mayor Hathaway commented that the overall formula could be challenged because adding up the small areas of property that could not be developed upon results in a total number that may not be plausible in reality.

He asked what the potential repercussions/implications would be if a dozen other township numbers were to cut their obligations in half from a regional level since the region in total has to satisfy a certain number. Ms. Sarmad stated that the process is regionally based; an independent

township can adjust numbers, but there would be a regional impact based on the DCA formula. She stated that an explanation as to how those implications will be reconciled has not been provided. Attorney Buzak explained that there are no regulations and nothing in the statute that addresses what happens to units that are effectively deducted from a municipality. He stated that a similar analysis is likely being conducted by other municipalities. He noted that virtually all of the municipalities he has been involved with have had an adjustment in the land capacity factor because the data is stale. He recalled from the third round; the formulaic numbers were negotiated; in this round there was a similar situation where unaccounted units were assigned to municipalities. He stated that this was one of the many flaws of the methodology the legislature came up with.

Councilwoman Veech stated that the RVRSA facility currently uses 15 million gallons a day to maintain its sewage operations for ten townships. She was concerned about the facility's ability to handle incoming developments.

Attorney Buzak stated that the term realistic development potential is an aspirational number; the problem with this methodology is that the more rounds you get into, the more aspirational the original obligation is because it cannot be accommodated, the sites are no longer available and the DCA calculation does not take that into account.

Deputy Mayor Forstenhausler thanked Ms. Sarmad for her work. He commended her for developing a thoughtful explanation. He stated that the assessment gave the township something to go back to the state with and the ability to pass the required resolution.

Councilman Nisivoccia asked Planning and Zoning Administrator Darren Carney what the highest zone density in the township was. Mr. Carney explained that there is one inclusionary zone with 18-units.

Deputy Mayor Forstenhausler echoed Attorney Buzak's comments, in that the process seems doomed to failure because some strips of land are too small to be built on, but they are lumped into a total. He asked what would happen if the township were to pass a resolution based on Ms. Sarmad's calculations of 313, as opposed to the state's calculation of 355. Attorney Buzak explained that the township would then have to examine how much of the 313 could be accommodated, it would be a cap obligation number. He stated that the township would have to justify what can be built, examine realistic zoning, and amend the Planning Board's Master Plan. He explained that the next step must be completed by June 30.

Councilwoman Veech inquired about the Planning Board's responsibility. Attorney Buzak explained that the Planning Board would ultimately adopt the housing element and Fair Share Plan. The Planning Board will be a part of those discussions and assist.

Councilwoman Carey asked if there was another deadline after January 30. Attorney Buzak explained that during the month of February anybody can object to the township's binding resolution. During the month of March, all of those objections are supposed to be resolved through judgements and a mandatory settlement conference. He stated that the final number should be known by April 1, and added that the appeal process works on a parallel track.

Attorney Buzak shared that a resolution supporting the legislation change of the larger obligation number was introduced as bill S-4065 by Senator Bucco. The league legislative committee will

consider the resolution during its January 31 meeting. He thanked Senator Bucco for his efforts, and shared that the senator expressed similar frustrations as the township with the process.

Manager Poff explained that in addition to the assessment report, both the public and the council have been furnished with a draft resolution that the council will consider during its January 23, 2025 Special Meeting.

2. Landmark Designation Request – 630 Millbrook Avenue (Trowbridge-Brundage House)

Manager Poff shared that the Township Council received a memo from Environmental & Landmark Committee Chairperson Michael Whiting. The committee recommends that the Township Council approve the designation of the Trowbridge-Brundage House as a Municipal Landmark. He noted that committee member Christina Dzerovych was in attendance to answer questions. Mrs. Dzerovych shared a brief history about the Brundage House and noted the significance of the Brundage Family.

Councilwoman Carey asked if the municipal designation would put limitations on the repair and maintenance of the building. Manager Poff stated that the designation allows for the township to erect a sign designating it as a municipal landmark. There are no limitations to the property maintenance. Manager Poff stated that he and the Township Attorney would work on developing a resolution for the council's consideration.

C. OPEN TO THE PUBLIC

Seeing and hearing none, the public session was closed.

D. MANAGER'S REPORT

Manager Poff reported on the following items:

Online Payments – Effective 2025, enhancements are being made to the township's online payment portal. For those currently participating in the automatic payment/direct debit program you must re-enroll to continue the program. Current participants have received notification regarding how to re-enroll. New users can log onto www.randolphnj.org and click on the icon "online payments" and follow the instructions. Questions may be directed to 973-989-7047 for taxes and 973-989-7063 for water and sewer.

Special Meeting of the Township Council – The Township Council has scheduled a special meeting for January 23, 2025, at 6:00 p.m. for the purpose of considering its fourth-round present and prospective need for affordable housing in accordance with P.L. 2024, C.2. This meeting will be held at the Municipal Building and is open to the public. Formal action will/may be taken on any and all items that come before the Township Council.

2025 Budget Preparation – The Township Council's first budget work session is scheduled for Saturday, February 1 at 8:30 a.m. During the session, the council will hear about the challenges and opportunities facing the township with the 2025 draft budget.

Fee Ordinance Update – The Township Clerk has requested department heads to review Appendix A – Fee Schedule, along with the revised ordinances for their department. Any areas that may require changes or updates are due to the Clerk’s Office by February 14, 2025.

GIS Mapping of Stormwater Infrastructure – The township has contracted with Stormwater Compliance Solutions to perform GIS mapping of township-owned stormwater infrastructure, including storm drains and pipes. Over the next several months, residents may notice their vehicles and staff in various locations throughout the township, equipped with GPS or survey tools. This mapping initiative is a requirement of the NJDEP under the Tier A Municipal Stormwater General Permit.

Free COVID-19 Test Kits – The Randolph Health Department is offering free COVID-19 test kits to residents to help ensure the health and safety of our community. Regular testing is a key part of protecting yourself and others, especially during the winter season and colder months when respiratory infections are more frequent. Residents may stop by the Health Department to pick up a free test kit while supplies last.

Market Update – Phoenix Advisors, LLC, the township’s financial advisors, provides a market update several times a year. Of particular note, the personal-consumption expenditures price index (PCE) was 2.4% over the past 12 months, below economists’ expectations. Core PCE, which excludes volatile food and energy items, was 2.8% over the past 12 months. On December 18th, the Federal Reserve voted to lower interest rates by a quarter percentage point. The benchmark federal funds rate has been reduced to 4.50%.

E. APPROVAL OF MEETING MINUTES

Councilman Nisivoccia made a motion to approve the Regular Council Meeting Minutes from November 26, 2024 and December 12, 2024. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES: Councilwoman Carey
Councilman Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway
NAYS: None
ABSENT: Councilwoman Elbaum

F. COMBINED ACTION RESOLUTIONS

1. R 29-25 Authorizing Approval of Agreement for Public Health Shared Services Between Randolph Township and Rockaway Borough
2. R 30-25 Authorizing Award of MCCPC Contract #39 (Furnishing Trophies & Plaques - Rebid) to Performance Trophies and Medals

3. R 31-25 Authorizing Randolph Township's Intent to Join Morris County Adaptive Recreation Program (McArp) and Contribute to Fair Share Assessment for One Year - \$3,259.00
4. R 32-25 Authorizing Release of Cash Road Opening Bond to DVD Development for Block 119.02, Lot 19, 18 Shongum Road - \$500.00
5. R 33-25 Authorizing Township of Randolph to Enter Into a Cooperative Pricing Agreement With the Union County Cooperative Pricing System (UCCPS)
6. R 34-25 Authorizing the Township's Local Recreation Improvement Grant (LRIG) Application
7. R 35-25 Authorizing Refund of Fourth Quarter 2024 Taxes (1,376.71) and Cancel First Half 2025 Taxes (6,715.13) Due to 100% Exemption for Veterans for Block 51, Lot 29, 12 Dawson Road, Scott Michael Wallace
8. R 36-25 Authorizing Refund of Overpayment of 2024 Taxes to Santander Bank #6390, Block 111, Lot 24, 430 Route 10 - \$6,182.90
9. R 37-25 Authorizing an Agreement for Procurement Card ("P-Card") Services
10. R 38-25 Authorizing Finding 1st Goal Heating and Cooling in Default and Rescinding a Contract for Preventive Maintenance/Repair of HVAC Equipment of Township Buildings/Complexes
11. Raffle License - On-Premise 50/50, Music Boosters Club of West Morris Mendham High School, at The Meadow Wood, 461 Route 10 Randolph, February 7, 2025, 6:00 p.m. - 10:00 p.m.

Councilwoman Veech made a motion to approve the combined action agenda. Deputy Mayor Forstenhausler seconded the motion, and the following roll call vote was taken:

AYES: Councilwoman Carey
Councilman Nisivoccia – Abstained to Item #1, R-29-25
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway
NAYS: None
ABSENT: Councilwoman Elbaum

G. OPEN TO THE PUBLIC

Seeing and hearing none, the public session was closed.

H. COUNCIL COMMENTS

Councilwoman Thornton reported that she, Mayor Hathaway, and Councilwoman Carey attended the ribbon-cutting ceremony for Assemblywoman Dunn's new office in Morristown on

Friday, January 3. On the same day, she attended the Randolph Rescue Squad's Installation Dinner. She commended the squad volunteers for their dedication and life-saving work.

She shared that the Traffic Advisory Committee met on Tuesday, January 7. During the meeting, the Police Department Liaison provided a crash analysis from the past four years on the Route 10 West on-ramp from Sussex Turnpike. She planned to further review the analysis and other township traffic studies.

She reported that the Library Board of Trustees met on Thursday, January 9. The most borrowed title of 2024 was *The People We Keep* — the One Book, One Club reading material — which was circulated 104 times. The library will be offering classes to teach borrowers how to use its various streaming services. The meeting rooms at the facility have been in high demand. To date, the library has an estimated 10,000 cardholders and over 116,000 items in its local collection, with an additional 3.2 million items available through the Library Main Alliance.

Councilwoman Veech asked if the library lends out Kindles. Councilwoman Thornton stated that they do not, but they do offer audiobooks and books on tape, in addition to an extensive borrowing collection.

She once again thanked and recognized the Rescue Squad volunteers for their efforts and acknowledged the celebration of Martin Luther King Jr. Day on Monday, January 20, by sharing his quote, "Life's most persistent and urgent question is, 'What are you doing for others?'" which she said reflected the spirit of the township's volunteers.

Councilman Nisivoccia reported that the Trails Advisory Committee met on Wednesday, January 15. The committee elected Phil Sheehy as Chair and Marc Perez as Vice Chair. The committee reviewed a proposed location for a new trail that would connect Guerin Drive to Veterans Community Park. He stated that the design of the trail should be completed sometime this year. He also reported that the committee approved the Fairy Trail Subcommittee's request to increase the fairy trail house limit from 125 to 150-175, depending on the trail's extension. He shared that the committee discussed coordinating more trail walks, for which he suggested the mayor participate. He stated that the committee was reviewing the existing trail maps for updates.

He attended the Rescue Squad's Annual Installation Dinner and echoed Councilwoman Thornton's comments about the township's volunteers. He concluded his comments by commending Mayor Hathaway for giving a great presentation at the Randolph Area Chamber of Commerce event earlier in the day. He also shared that he joined members of the VFW for their weekly coffee get-together.

Councilwoman Carey shared that there are about 70 active members on the Randolph Rescue Squad. These members responded to 900 calls for assistance in the last year. On Thursday, January 9, she attended a Recreation Advisory Committee meeting. She reported that the committee selected Joe Nazzaro as Chair and Vic Viscomi as Vice Chair. The Recreation Volunteer Awards Ceremony is scheduled to take place on Sunday, March 9. She shared that the committee discussed work on the Parks Master Plan and was looking to extend the membership on the Sports Program Ethics Committee to include an additional fourth seat that would serve as

an alternate. She listed various upcoming events, such as the Arts in the Park event – May 14, Country Fair- September 13, the Easter Egg-Hunt – April 11, a flea market event – June 7, and a martial arts and fitness expo scheduled for August 23.

The committee noted that there has been no school liaison to the committee since Joe Faranetta left. She also noted that the committee was seeking a student liaison to the schools. She reported that the Recreation programs were expected to experience significant strain over the summer due to school facilities being unavailable because of referendum improvements. The committee will have a discussion with the schools to see what can be done in anticipation of this and will also reach out to the County College of Morris. She shared that there were 29,859 participants in Recreation and Community Services programs.

Councilwoman Veech suggested sharing similar end-of-year data about facility use, volunteer activities, and programs. Manager Poff noted that much of this data gets incorporated into the Township's Annual Report. He stated that they could look into a fact sheet. Councilwoman Carey concluded her report by sharing that 30 people attended the Randolph Area Chamber of Commerce event.

Councilwoman Veech reported that the Planning Board selected Art Lee as Chair. She noted that the group wanted to vote John Herold in as Vice Chair, however his class status on the board required changing both his and member Myra Sesko's appointed seats. She noted that Myra Sesko resigned from her current seat to allow John Herold to be eligible for her unexpired term.

She made a motion to appoint John Herold to fill the unexpired term of Myra Sesko as a Regular Member Class 4 on the Planning Board. Councilwoman Thornton seconded the motion and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None
ABSENT:	Councilwoman Elbaum

Mayor Hathaway appointed Myra Sesko to fill the vacated seat of Official Member Class 2 on the Planning Board.

Councilwoman Veech continued her report by sharing that the Planning Board assembled a subcommittee to work with the Planning and Zoning Administrator on the Land-Use Element of the housing plan. She also shared that the Randolph Development Partners LLC application for the preliminary and final major site plan approval of the proposed inclusionary development at 879 Route 10 has been pushed back once again. She noted that the Grecco Resolution for Route 10 has been approved. Additionally, the changes made by Mrs. Sarmad on behalf of the Planning

Board to the Circulation Element of the Master Plan have been approved. The council will receive a copy of the document after the board passes a resolution.

She thanked Phil Sheehy for becoming the township's RVRSA Commissioner. She attended a tour of the RVRSA facility in Boonton with the Township Engineer, Assistant Engineer, and Assistant Township Manager. She highlighted the importance of the facility and its maintenance, suggesting that facilities like this be hardened to ensure the continuation of its vital services. Councilwoman Carey noted that Mr. Sheehy would be resigning from the Recreation Advisory Committee due to schedule conflicts with the RVRSA meetings.

She reported that the New Residents Workgroup met to lay out plans for the Welcome Program. More information will be shared as the program develops, and the workgroup aims to have the process and materials prepared by March.

She attended the Library Comedy Night on Tuesday, January 14. She also shared that the Parks Advisory Committee met on January 14 and discussed the need for student members. The group also addressed the implementation of AED notifications prior to recreation events to promote awareness of AED machine locations. She mentioned that all recreation coaches have been trained to use the machines. The committee will be discussing the Parks Master Plan later in the month.

Councilwoman Veech concluded her report by sharing that the Skate Park Subcommittee met to discuss project developments, the meeting was attended by two members of the public. The subcommittee determined that \$75,000 in funds have been set aside to build a new skate park, with additional funds to be raised through fundraising. She noted that Camden County allocated \$900,000 for a skate park, while Morris County declined to build one. The subcommittee discussed design considerations and wish list items for the park. She also mentioned that the Recreation Director reported on ongoing winterization efforts at the parks.

Deputy Mayor Forstenhausler reported that he attended the 4th Quarter Safety Meeting. He stated that township employees would be taking the "Protecting Children from Abuse" program, and the Fire Chief would be sharing the program with firefighters in the township. He added that the Safety Committee would be receiving training on responding to First Amendment Audit Groups at an upcoming meeting.

He reported that the 2022 Lost Time Accidents Frequency was 0.80; in 2023, it was 0.00; and in 2024, it was 0.50, totaling an average of 0.44 over the three-year period. He noted that the Morris County JIF had the second-lowest loss time frequency reports in the state. He concluded his report by sharing that, as of 12/31/24, the paid claims for workers' compensation were \$35,602. He commented that the township has been doing a great job.

Mayor Hathaway attended an Economic Development Committee meeting on Tuesday, January 7. He noted that the committee discussed several initiatives planned for the year including the development of the 2025 reward coupon book, the veteran business recognition program, and updating the Randolph Local website directory. He shared that the committee was also working on incorporating its tagline "Supporting Local Business Awareness" into more of its materials

and platforms. Additionally, he noted that the committee was looking into a March Madness/bracket-style social media campaign.

He concluded his report by sharing that he and Deputy Mayor Forstenhausler visited Pediatric Dental Associates last week. During the visit, they heard from the staff about their services, the work they do with families in Randolph and Morris County, and their plans for the 10th Annual Mission Gratitude event. He noted the importance of being accessible and responsive to the business community.

I. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Randolph, in the County of Morris, and in the State of New Jersey as follows:

1. The public shall be excluded from the remaining portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows:
 - A. Attorney/Client Privilege: Fourth Round Affordable Housing
 - B. Attorney/Client Privilege: KAB Mt. Freedom (1162 Sussex Turnpike)
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public at such time and under such circumstances as are prescribed by law.
4. At the conclusion of the Executive Session, the Council will reconvene in public session for the purpose of taking formal action on matters discussed in closed session or on any matter as permitted by law.

Councilwoman Carey made a motion to move into Executive Session at 7:20 p.m. Councilman Forstenhausler seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None
ABSENT:	Councilwoman Elbaum

Councilwoman Carey made a motion to close the Executive Session and reopen the meeting at 8:25 p.m. Councilwoman Veech seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None
ABSENT:	Councilwoman Elbaum

J. ADJOURNMENT

Councilman Nisivoccia made a motion to adjourn the meeting at 8:25 p.m. Councilwoman Carey seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None
ABSENT:	Councilwoman Elbaum