

Township of Randolph
Municipal Building
Randolph, NJ
September 5, 2024

A. OPENING OF REGULAR MEETING

1. Opening of the Regular Meeting

A regular meeting of the Randolph Township Council was called to order at 6:00 p.m. by Mayor Carey. This meeting is held pursuant to the New Jersey Open Public Meetings Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, location, and, to the extent known, the agenda of the meeting in Randolph Township. This notice was posted on the Bulletin Board within Town Hall, it was filed with the Township Clerk, and it was provided to those persons or entities requesting notification. Notice was also provided to the Randolph Reporter and the Morris County Daily Record on November 30, 2023, by emailing them the annual resolution adopted by the Council on November 28, 2023. The annual resolution, which included this meeting date, was advertised in the Randolph Reporter, the official newspaper of the Township of Randolph, on December 7, 2023, and the Daily Record on December 4, 2023.

2. Roll Call

PRESENT: Councilmember Elbaum
Councilman Forstenhausler
Councilmember Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Hathaway
Mayor Carey

Also Present: Township Manager Poff, Assistant Manager Stuart Greer and Township Attorney Ed Buzak of the Law Offices of Surenian, Edwards, Buzak & Nolan LLC

3. Pledge of Allegiance

Mayor Carey led the Pledge of Allegiance.

B. PRESENTATION

1. Bee City Proposal

Michael Whiting of the Environmental & Landmarks Advisory Committee explained that Lindsay Hesack would present a Bee City USA proposal for the Township Council's consideration.

Ms. Hesack explained that the purpose of the Bee City USA project is to establish and maintain a Bee City USA committee that will work to provide protection and habitat for pollinators, thereby enriching the gardens, beauty, farms., and environment of the community.

She explained that the project is delineated within the Randolph Township Environmental Guidebook (RTEG) and overlaps with other RTEG projects, such as items 7B.2, 7B.5, 10A.4, 11B, and 11C.

She shared the steps for becoming a Bee City, which included forming a Bee City Committee and designating the Open Space and Resource Management Subcommittee as a committee sponsor.

Councilwoman Veech asked if the committee would be within the Environmental & Landmark Advisory Committee. Mr. Whiting explained that the Bee City Committee would be an ad hoc committee within the Open Space and Resource Management Subcommittee.

Ms. Hesack explained additional steps for becoming a Bee City. The steps included:

- Completing an online application.
- Drafting a Bee City USA Resolution.
- Receiving approval from the Bee City USA organization.
- Formalizing the resolution.
- Paying an application fee to Bee City USA.
- Establishing a policy in the Master Plan to acknowledge and commit to the Bee City USA designation.

She noted that the policy could be adopted via a township ordinance if the master plan is still in development.

She informed the council of the required activities for being a Bee City. Activities include creating and maintaining an online presence to share information about the committee's efforts, hosting pollinator education events each year, providing reference resources about native plants, providing native plant supplier lists, and developing and sharing a pest manager plan.

Councilwoman Veech stated that the committee did not need to create a native plant supplier list, as the Planning and Zoning Department has already made one. She noted that the community garden has pollinator gardens.

Mr. Whiting added that the committee would connect to other groups that may be involved with planting and natural resources. He shared that, with the council's approval, the committee would prepare a Bee City demo presentation for the Country Fair.

Deputy Mayor Hathaway asked if there were any examples of neighboring cities with the Bee City designation. Ms. Hesack stated that the Bee City USA website lists participating communities. She said that numerous towns of varying sizes participated across the USA.

Mayor Carey thought the idea was great. She noted that one reason the Environmental Guidebook was created was to encourage local volunteers to share these types of projects and have them considered for implementation. She learned that bees are responsible for 1/3 of the

world's food supply. She suggested that press and education be developed for this initiative to ensure residents are informed of its purpose. She informed Mr. Whiting that the County College of Morris campus also had pollinator gardens.

Councilmember Forstenhausler inquired about the \$300 application fee. Ms. Hesack informed him that the fee would go to Bee City USA and its affiliated organization, The Xerces Society. She explained that the application would have to be filed annually and that the organization offered planning templates, information resources, and more.

Councilwoman Veech made a motion to accept the proposal and allow the committee to take the necessary steps for implementation. Councilmember Nisivoccia seconded the motion, and the following roll call vote was taken:

AYES:	Councilmember Elbaum
	Councilman Forstenhausler
	Councilmember Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Hathaway
	Mayor Carey
NAYS:	None

C. OPEN TO THE PUBLIC

Seeing and hearing none, the public session was closed.

D. MANAGER'S REPORT

Manager Poff reported on the following items.:

Tax Appeal Settlements – Tax Assessor Glen Sherman reports the settlement of one residential and one commercial tax appeal.

Block 199, Lot 46.09, 1 Poplar Court - The plaintiff's counsel had provided a list of sales and a settlement demand requesting the assessed value be reduced to \$900,000 for all tax years under appeal. This demand would result in a refund of \$13,424.75 plus statutory interest. This proposed settlement results in a total refund of \$2,656.98. The plaintiff has also agreed to waive statutory interest. It is the assessor's opinion that this is a favorable settlement for the township and approval is recommended.

Block 5, Lots 1. 2 & 3, 1594 Route 10 - The plaintiff was relying upon an income approach to determine the market value of the subject property. Their proposal would have resulted in a refund of \$208,723.13. The proposed settlement results in a total refund of approximately \$37,496.46, and the plaintiff has agreed to waive interest contingent upon the refund being issued within sixty days of the issuance of the Judgment by the Tax Court of New Jersey. It is the

assessor's opinion that the proposed settlement is favorable to the township and approval is recommended.

Morris County Board of Taxation - As previously reported the Town of Morristown is challenging the Morris County Board of Taxation's equalization ratio for the 2024 tax year. The parties have entered into a stipulation of settlement. Randolph has an underpayment now of \$3,931.65 to the county which will be collected in 2025.

Domestic Violence Awareness Campaign - The Health Department has proposed initiating a domestic abuse awareness campaign in public venues whereby a person may view the information and scan a QR code in the privacy of a restroom stall. The QR would lead to the Morris County JBNS.org where more comprehensive info can be found. The placards can be distributed via the township's REHS's during regular inspections.

Stay NJ update - Stay NJ is a new property tax credit program that will go into effect for State Fiscal Year 2026. It was created through P.L. 2023, c. 75, which is known as the Stay NJ Act. For purposes of program implementation, the Division of Local Government Services is distributing a survey to all municipalities to gather details about what municipalities will require to implement Stay NJ. The township has completed and submitted the survey in accordance with State requirements.

Workforce Development Board – The Workforce Development Board of Northwest New Jersey (WDB NNJ) recently hosted an information session that shared information about the comprehensive support resources the organization offers to businesses in Morris, Sussex, and Warren counties. The federally funded programs provide:

- Hiring support
- Training to fill skills gaps
- Apprenticeship programs.
- Recruitment assistance
- Connections to high schools, vocational schools, community colleges, and other partners
- All at no cost to your business

Market update - Phoenix Advisors, LLC, the township's financial advisors, provides a market update several times a year. Attached is the most recent update. Of particular note, job growth continued to slow in July with the unemployment rate rising to 4.3%, its highest level in the past three years. The next Federal Reserve Meeting will be held on Wednesday, September 18. Federal Reserve Chair Jerome Powell gave a very strong signal that interest rate cuts are coming soon to stop further weakening of the U.S. labor market.

Employee Assistance Program (EAP) for township employees - Effective September 1st, the township has a new supplemental benefit for its full-time employees and fire and rescue volunteers - an Employee Assistance Program, a program that provides confidential and professional assistance to employees who are dealing with personal or work-related problems. Confidential counseling and support services are now available to employees and their families,

addressing issues such as mental health, substance abuse, family problems, financial difficulties, issues related to work-life balance, and other personal concerns.

Annual road resurfacing program - The township faced challenges in completing its road resurfacing project due to a limited number of contractors, a short construction season, and unseasonable wet weather early in the summer. Despite these obstacles, the township successfully prioritized key streets to ensure the timely paving of through streets before the start of the school year. While some residential streets remain to be resurfaced, they are scheduled to be completed by Wednesday, September 4.

Assistant Manager Stuart Greer reviewed the SeeClickFix Citizen Request Management system that the township is working towards implementing. He informed the council that the concerns submitted through the platform are non-emergency requests and are processed during regular business hours.

He provided an overview of how the application works, sharing that it can be used via a mobile app or accessed through a link on the township website. He noted that SeeClickFix was chosen as the Citizen Request Management software as it would seamlessly integrate with the township's current website hosting service, CivicPlus.

He explained that the application is user-friendly on the public side, allowing users to report a concern by entering a location, submitting photos and descriptions, and receiving communication from a township department on the status of the concern. On the internal side, categories have been built to fit department needs, allow data and report generation, and assist with internal workflow processes. Once a request is submitted to the platform, it is routed to the appropriate department for acknowledgment and processing.

He explained that the program is anticipated to be launched sometime in the 4th quarter. Currently, the township departments are in a testing phase and working to identify and resolve workflow issues before launch. He noted that the Communications Director is preparing marketing materials and a campaign to coincide with the program's formal launch.

Mayor Carey asked who would lead the project as Mr. Greer would be leaving the township's employment. Mr. Greer explained that a small steering committee was developed for the project's implementation. The group includes staff members from the Clerk's Office, Engineering Office, Planning and Zoning Department staff member, and the Township Communications Director. He noted that they would additionally be seeking to bring in support from IT in anticipation of launching the platform on the township website.

Deputy Mayor Hathaway inquired about the system's feedback component. Mr. Greer explained that the system has five components: two externally facing and three internal. Mr. Greer added that requests outside the township's jurisdiction can be referred to outside agencies.

Deputy Mayor Hathaway asked what the average time was for submitting a request. Mr. Greer stated that it is a very brief and straightforward process that takes minutes; it depends on the details of the submissions and the number of question fields associated with each category.

Councilmember Elbaum asked if there were concerns about submissions falling behind. Manager Poff explained that the new platform offered a more robust reporting and processing feature than the platform currently used on the township website. He noted that within the last month, a number of requests were reported via the website on a form that the township was unaware was active; departments have gone back and addressed those requests, and the form has been disabled. He stated that the new CRM solution would require routine use in addition to allowing department heads to manage requests, analyze trends, and prepare reports. He noted that the feature offers the ability to mark duplicate requests and manage tickets under one ID number. Mr. Greer explained that the system can also escalate outstanding requests to department heads.

Councilmember Forstenhausler asked if Facebook pages could be monitored for concerns and the link to the system could be shared on those platforms. Manager Poff stated that it would be difficult to monitor the pages as there are many. He noted that if repeat questions are identified, information can be published on the website, or a social media post can be created to inform residents that this resource is available. Councilman Forstenhausler asked if individual reports could be submitted anonymously. Mr. Greer explained that some categories were marked as private.

E. APPROVAL OF MEETING MINUTES

1. Approval of Township Council Regular Meeting Minutes – July 2, 2024

Councilman Forstenhausler made a motion to approve the Regular Township Council meeting minutes of July 2, 2024. Councilwoman Veech seconded the motion, and the following roll call vote was taken:

AYES:	Councilman Forstenhausler Councilmember Nisivoccia Councilwoman Thornton Councilwoman Veech Deputy Mayor Hathaway Mayor Carey
NAYS:	None
ABSTAIN:	Councilmember Elbaum

2. Approval of Township Council Regular Meeting Minutes – July 18, 2024

Councilmember Nisivoccia made a motion to approve the Regular Township Council meeting minutes of July 18, 2024. Councilman Forstenhausler seconded the motion, and the following roll call vote was taken:

AYES:	Councilmember Elbaum Councilman Forstenhausler Councilmember Nisivoccia Councilwoman Thornton
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Councilwoman Veech
Deputy Mayor Hathaway
Mayor Carey
NAYS: None

F. COMBINED ACTION RESOLUTIONS

1. R 173-24 Authorizing Recreation Department Program Refunds to Various Individuals
2. R 174-24 Authorizing Refund of Escrow Funds to William Hepplewhite for 180 Dover Chester Road, Block 44.01, Lot 1 - \$670.00
3. R 175-24 Authorizing Approval of Items of Revenue and Appropriation Per NJSA 40A:4-87 - MAC Grant - Supplemental - \$2,000.00
4. R 176-24 Authorizing Approval of Items of Revenue and Appropriations Per NJSA 40A:4-87 - National Opioid Settlements - \$81,996.69
5. R 177-24 Authorizing Approval of Items of Revenue and Appropriations Per NJSA 40A:4-87 for a Grant Award From the American Rescue Plan Act of 2021, United States Department of Treasury Coronavirus Local Fiscal Recovery Fund - \$188,633.46
6. R 178-24 Authorizing Approval of Items of Revenue and Appropriation Per NJSA 40A:4-87 - MAC Grant - \$9,488.00
7. R 179-24 Acknowledging Refund of Third Quarter 2024 Taxes Charged in Error, Block 51, Lot 9.16, 7 Canterbury Court - \$7,884.74
8. R 180-24 Authorizing Refund of Tax Sale Certificate #2023-008 for Block 46, Lot 7, 203 Dover Chester Road, to Laura Schillaci - \$620.66
9. R 181-24 Authorizing Refund of Overpayment of Taxes for Tax Years 2017-2023 to Morris County Realty, LLC for Block 42, Lot 114.01, 906 Route 10 Totaling \$84,534.23 and Applying Credit for Tax Year 2024 Totaling \$13,008.45
10. R 182-24 Authorizing Refund of Road Opening Cash Bond to Scott Den Bleyker, 37 Lawrence Road, Block 115, Lot 33 - \$500.00
11. R 183-24 Authorizing Request for Approval of Items of Revenue and Appropriations Per NJSA 40A:4-87 NJACCHO Sustaining Local Public Health Infrastructure Grant - \$168,049.00
12. R 184-24 Authorizing Person-to-Person and Place-to-Place Transfer of Plenary Liquor License No. 1432-33-001-012 From Dabal Enterprises, LLC to Zola Ristorante, Inc.
13. R 185-24 Authorizing Update to Township of Randolph Policies and Procedures for Procurement Cards (P-Cards)
14. R 186-24 Authorizing Request for Approval of Items of Revenue and Appropriations Per NJSA 40A:4-87 State of New Jersey Strengthening Local Public Health Capacity Grant - \$74,664.00

15. R 187-24 Authorizing the Settlement of Certain Residential and Commercial Tax Appeals
16. R 188-24 Authorizing Award of an Agreement to DeFeo Associates for Solid Waste, Dumpster, and Recycling Contracts Consultation Services for the Period of October 1, 2024 Through September 30, 2025 for the Not to Exceed Amount of \$25,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: September 5, 2024

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available to award a contract in an amount not to exceed \$25,000 to DeFeo Associates for solid waste consulting services according to the submitted proposal.

Deborah Bonanno
Chief Financial Officer
Account #: 02-213-41-805-300

17. R 189-24 Authorizing Award of Contract for Office Furniture for Personnel Coordinator and Finance Director From W.B. Mason Under the Somerset County Cooperative Pricing System, Contract #CC-0001-24, Using ARPA Funds - Not to Exceed \$19,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: September 5, 2024

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available for the purchase of office furniture from WB Mason in an amount not to exceed \$19,000.

Deborah Bonanno
Chief Financial Officer
LFRF Account: 02-213-41-794-400

18. R 190-24 Authorizing Award of Contract for a Cab/Chassis For a DPW Vehicle From Gabrielli Kenworth of NJ, LLC Under Educational Services Commission of NJ, Contract #23/24-04, Using ARPA Funds - Not to Exceed \$168,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: September 5, 2024

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph,

have ascertained that funds are available for the purchase of a cab/chassis from Gabrielli Trucks in an amount not to exceed \$168,000.

Deborah Bonanno
Chief Financial Officer
LFRF Account: 02-213-41-794-400

19. R 191-24 Authorizing Award of MCCPC Contract #3 (Rock Salt & Liquid Calcium Chloride) to Various Vendors
20. R 192-24 Authorizing Award of MCCPC Contract #15-A (Police Pursuit Vehicles, 2025 Models) to Various Vendors
21. R 193-24 Authorizing Award of MCCPC Contract #15-C (Utility Vehicles, 2025 Models) to Various Vendors
22. R 194-24 Authorizing Rejection and Award of MCCPC Contract #15-D (Service/Truck Bodies) to Various Vendors
23. R 195-24 Authorizing Award of MCCPC Contract #15-F (Cab/Chassis With Dump Bodies, 2025 Models) to Route 23 Automall
24. R 196-24 Authorizing Award of MCCPC Contract #31 (Calcium Chloride Bags) to Extech Operating, LLC (dba Extech Building Materials)
25. R 197-24 Authorizing Award of Contract for a Roll-Off Body for a DPW Vehicle From Cliffside Body Corporation Under Educational Services Commission of NJ, Contract #23/24-04, Using ARPA Funds - Not to Exceed 58,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: September 5, 2024

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available for the purchase of a roll-off body from Cliffside Body in an amount not to exceed \$58,000.

Deborah Bonanno
Chief Financial Officer
LFRF Account: 02-213-41-794-400

26. R 198-24 Authorizing Award of Contract for the Purchase of a New Phone System From Avaya (Authorized Distributor: Tru Stor LLC dba Hunter Technologies) Under State of New Jersey Contract #T1316 80802 Using ARPA Funds - Not to Exceed 100,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: September 5, 2024

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available for the purchase of a phone system from Hunter Technologies in an amount not to exceed \$100,000.

Deborah Bonanno
Chief Financial Officer
LFRF Account: 02-213-41-794-400

27. R 199-24 Authorizing Award of Contract for 2024 Leaf Loading, Hauling and Proper Recycling to S. Rotondi & Sons, Inc. for the Period of October 1, 2024 Through January 31, 2025 - Not to Exceed \$225,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: September 5, 2024

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available to award a contract to Rotondi & Sons, Inc. for providing Leaf Loading, Hauling and Proper Recycling as detailed in the contractor's response provided to the township's public bid solicitation.

Deborah Bonanno
Chief Financial Officer
Budget Account: 01-201-26-300-302 2024 (not to exceed \$225,000)

28. Raffle License - On-Premise 50/50, Stefan Strong Foundation, Thursday, September 19, 2024, 6:00 p.m. - 10:00 p.m., at the Randolph Township Community Center, 30 Calais Road, Randolph
29. Raffle License - On-Premise Merchandise Raffle, Stefan Strong Foundation, Thursday, September 19, 2024, 6:00 p.m. - 10:00 p.m., at the Randolph Township Community Center, 30 Calais Road, Randolph
30. Raffle License - Calendar Raffle, St. Matthew the Apostle Parish, December 7 and 21, 2024 at 5:45 p.m., December 15, 2024 at 1:45 p.m., and December 22, 2024 at 11:45 a.m., at St. Matthew the Apostle Parish, 335 Dover Chester Road, Randolph

Councilwoman Veech made a motion to approve the Combined Action Items. Councilmember Nisivoccia seconded the motion, and the following roll call vote was taken:

AYES: Councilmember Elbaum
Councilman Forstenhausler
Councilmember Nisivoccia
Councilwoman Thornton - Abstained to Item #30
Councilwoman Veech

Deputy Mayor Hathaway
Mayor Carey

NAYS: None

G. ORDINANCES: INTRODUCTION

Manager Poff explained that the purpose of this ordinance is to appropriate \$30,000 from the Capital Improvement Fund and amend Capital Ordinance #10-19 for improvements to municipally-owned property and, more specifically, the Town Hall Fountain/Atrium Design and utilize those funds for the Town Hall Curtain Wall Replacement.

BE IT RESOLVED, that an Ordinance entitled, “An Ordinance of the Township of Randolph Appropriating \$30,000 from the Capital Improvement Fund and Amending Capital Ordinance #10-19 for the Curtain Wall Replacement” be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 1st, of October, 2024 at 6 o'clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Councilman Forstenhausler made a motion to introduce the ordinance. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES: Councilmember Elbaum
Councilman Forstenhausler
Councilmember Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Hathaway
Mayor Carey

NAYS: None

H. OPEN TO THE PUBLIC

Seeing and hearing none, the public session was closed.

I. COUNCIL COMMENTS

Councilwoman Veech reported that the Planning Board was still reviewing the Dunkin Donuts drive-thru application; the board asked the applicant to make changes. She reported that the Randolph Development Partners, Route 10 Development, have postponed their appearance in front of the board to November as they continue to address issues raised by the Fire Department, in addition to other issues with their development application. She shared that the board would

be considering a resolution to approve a new building on the County College of Morris campus during its next meeting.

She reported that the Facilities Workgroup discussed the Capital Improvement Plan. Projects at the Community Center, Municipal Building, Parks, and equipment and storage for Public Works are underway or being considered. She noted that the workgroup also discussed the importance of public participation as the township updates its master plan. She shared that a steering committee would be appointed to oversee the process; the committee would include members of the Township Council, municipal staff, and representatives from various advisory committees. Additionally, stakeholders from the school system, county parks, and other community organizations would be involved.

She noted that the committee would be managing the selection of a consulting firm to assist with the development of the Parks and Recreation Master Plan; the committee will also guide the development of the plan over the next twelve to fifteen months. She emphasized that public participation was crucial to the plan's development as demonstrated by the recent development of the Environmental Guidebook. She stated that the previous Parks and Recreation Master Plan process was very robust, and included outreach via surveys, focus groups, and additional communication. She noted that this year's process similarly aims to engage the public to garner broad support and successful implementation.

She reported that the township will make the final draft of the master plan available to the public to allow for comments and feedback to be incorporated thoughtfully into the final version. This approach underscores the township's commitment to involving residents and ensuring that the master plan reflects the community's needs and priorities. The final plan will undergo public review and incorporate public feedback to align with the township's goals and community priorities. She explained that the Parks Advisory Committee recommended hiring a consultant to refresh the master plan; the 2024 Capital Improvement Program would fund the consultant.

She concluded her report by sharing that the steering committee's first task would be to develop a request proposal for consulting engineers, interviewing firms, and recommending a consultant to the Township Council. Once hired, the consultant will collaborate with the committee to establish development phases and a project timeline.

Mayor Carey commented that the last Parks and Recreation Master Plan was adopted in 2016. In that 18-month process, input was received from 40 different focus groups, 600 responses to the online survey were received, and 512 households returned mail-survey responses.

Councilmember Nisivoccia reported attending an Environmental & Landmark Advisory Committee meeting on Monday, August 19. The committee discussed the Bee City proposal.

Councilwoman Thornton reported attending several community events, including business ribbon-cutting ceremonies, Mondays with the Mayor program, library concerts, and the Bull Dogs Pep Rally. She thanked Township Manager Poff for offering the EAP resource to township employees and noted that it was a fantastic example of a municipality providing wellness resources. She noted that first responders were also eligible to receive the benefit. She

commended Mayor Carey and the Health Department for their effort on the Domestic Violence Campaign.

She shared that the Parks Advisory Committee and the Trails Advisory Committee had no meetings scheduled in August. She noted that the Trails Advisory Committee would collaborate with the Municipal Alliance Committee for the Mayor Wellness Walk event on Saturday, September 28, at 10:00 a.m. She added that the Trails Committee would also share a booth with the Environmental & Landmark Committee at the upcoming Country Fair.

She reported that the Randolph Library Summer Concert Series featured eight concerts. By the end of its season a total of 1200 people had attended the events. She shared that the library was visiting the Brightview and Sunrise senior living facilities on a monthly basis. In addition to bringing the residents requested books, the library staff also provides education about e-books, e-magazines, and audiobooks. She summarized a few completed capital projects for the library; some of which included replacing the book drop and replacing the gazebo. She noted that the library was working towards improving the meeting room by replacing the chairs and installing a projector and sound system. She concluded her report by stating that library staff would be present at the Country Fair.

Councilwoman Veech asked if there was any discussion about moving the Summer Concert Series to Veterans Community Park. Councilwoman Thornton explained that most of the board felt it should continue to be held at the library as the location is convenient for senior residents. She added they would try scheduling a concert at the park with one of the bands next year.

Mayor Carey asked if the library staff used their vehicles to transport materials to Brightview and Sunrise. Councilwoman Thornton confirmed that was correct. She stated that transportation was another thing the board was looking to discuss concerning the capital program.

Councilmember Elbaum reported that the Board of Health and the Recreation Advisory Committee had not met since June. She shared information about upcoming recreation and community events including the Lego: Batman Movie in the Park Screening on September 7, Clean Communities Day and Community Shredding on September 28, Bulk Collection Week from September 23 through September 27, and the Country Fair on September 14. She noted that Iron 24 Fitness is a VIP sponsor of the Country Fair, and Boomerang Travel and Quan Agency are event supporters. She concluded her report by sharing that a Taylor Swift Sewing Event would be held at the Community Center in November; registration for the event opens on September 16.

Councilman Forstenhausler reported that the Traffic Advisory Committee met on Tuesday, September 3. He shared that the Police Department investigated 50 accidents in July; of the 50 accidents, 47 were reportable, nine had resulted in injuries, six had property damage involved, and three were non-reportable. He relayed two inquiries the committee had; the first a request to address issues with the work being completed on Route 10 and the bad condition the road was being left in. Manager Poff reported that the patch of road the committee was referring to had been repaired last night. He noted that it was a significant improvement. He stated that the repair would likely be the only one made, as the concern of the township and the New Jersey

Department of Transportation had resulted in the NJ Natural Gas contractor developing an alternative restoration method to avoid the type of compaction initially observed by the motoring public.

Councilman Forstenhausler informed Manager Poff that the other inquiry the committee had was regarding a county report that stated that two different types of asphalt were being used on Sussex Turnpike; the first type is supposedly more expensive and has a longer life span, while the other type was lower in expense and could cover more roadway within allotted funding amounts. He stated that the committee wanted to know if that was accurate, and if so, what the county's findings were.

Deputy Mayor Hathaway echoed previous comments about attending ribbon-cutting ceremonies, the library summer concerts, and the luau. He enjoyed speaking with residents and working with volunteers. He stated that he was thrilled about the implementation of the SeeClickFix program. He noted that the township has worked towards enhancing its communication capabilities over the past two years. He commented that this was a big step towards enabling residents to communicate directly with the municipality and have the transparency to know when they will hear back. He stated that the program was a big step in professionalizing the township's communications.

Mayor Carey thanked Assistant Manager Stuart Greer on behalf of the Township Council for his work and contributions during his time spent as a municipal employee. She referred to the JBNS Domestic Violence Awareness Program and said she was pleased that the township was embarking on the campaign. She shared that she used to volunteer at the organization through its hotline and at its women's shelter. She asked Manager Poff who would be placing the informational placards. Manager Poff explained that the Registered Environmental Health staff would distribute the placards as a part of the establishment licensing process.

She provided a brief update on NJ 211, noting that in the last 90 days, the hotline had received 36 phone calls from Randolph residents on the topics of low-cost housing/rent assistance, utility bills, nursing home/adult care, suicide prevention, and general financial assistance. She noted that in the 90 days prior, 194 calls were made from residents, and in the six months before, 216 calls were reported. She suggested that information about the resource be shared again to remind residents that it is available.

She shared that a resident informed her of a free mental health seminar taking place on Tuesday, September 17 at the Morris Plains Borough School. The event will feature mayors from Morris Plains, Hanover, East Hanover, Florham Park, Morristown, Morris Township, and Parsippany Troy-Hills. She reached out to Hanover Township Mayor Thomas Gallagher who expressed enthusiasm for the program and its success. He invited Randolph to join the group and possibly sponsor an event next year. She noted that legislative officials and local representatives also participated, including Senator Joe Pennacchio, Assemblyman Brian Bergen, Sheriff James Gannon, and Commissioner Stephen Shaw. She explained that the seminar was created to aid parents worried about their teenagers' well-being in middle and high school.

She concluded her report by sharing that she attended five business ribbon-cutting ceremonies over the last few weeks, the senior softball picnic, and a Town Hall event by Congresswoman Mikie Sherrill of which she was invited to introduce and welcome the congresswoman to Randolph.

J. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Randolph, in the County of Morris, and in the State of New Jersey as follows:

1. The public shall be excluded from the remaining portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows:
 - A. Litigation: Randolph Town Center Associates / Carl Weber Green
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public at such time and under such circumstances as are prescribed by law.
4. At the conclusion of the Executive Session, the Council may or may not reconvene in public session for the purpose of taking formal action on matters discussed in closed session or on any matter as permitted by law.

Councilman Forstenhausler made a motion to enter into Executive Session at 7:05 p.m. Deputy Mayor Hathaway seconded the motion and the following roll call vote was taken:

AYES:	Councilmember Elbaum
	Councilman Forstenhausler
	Councilmember Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Hathaway
	Mayor Carey
NAYS:	None

Councilman Forstenhausler made a motion to close the Executive Session and reopen the meeting at 8:45 p.m. Councilmember Nisivoccia seconded the motion and the following roll call vote was taken:

AYES:	Councilmember Elbaum
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Councilman Forstenhausler
Councilmember Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Hathaway
Mayor Carey
NAYS: None

K. ADJOURNMENT

Councilwoman Thornton made a motion to adjourn the meeting at 8:45 p.m. Councilmember Nisivoccia seconded the motion, and the following roll call vote was taken:

AYES: Councilmember Elbaum
Councilman Forstenhausler
Councilmember Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Hathaway
Mayor Carey
NAYS: None