

August 21, 2025

Township of Randolph
Municipal Building
Randolph, NJ
August 21, 2025

A. OPENING OF REGULAR MEETING

1. Opening of the Regular Meeting

A regular meeting of the Randolph Township Council was called to order at 6:00 p.m. by Mayor Hathaway. The meeting is held pursuant to the New Jersey Open Public Meetings Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, location and to the extent known, the agenda of the meeting in Randolph Township. This notice was posted on the Bulletin Board within Town Hall, it was filed with the Township Clerk, and it was provided to those persons or entities requesting notification. Notice was also provided to the West Morris Reporter and the Morris County Daily Record on November 27, 2024, by emailing them the annual resolution adopted by the Council on November 26, 2024. The annual resolution, which included this meeting date, was advertised in the West Morris Reporter, the official newspaper of the Township of Randolph, on December 5, 2024, and the Daily Record on December 3, 2024. Notice was also provided to TapInto Randolph, the official Township online digital publication, on November 27, 2024.

2. Roll Call

PRESENT: Councilwoman Carey
Councilwoman Elbaum
Councilman Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway

Also Present: Township Manager Poff, Assistant Township Manager Evan Covello, Township Attorney Ed Buzak from the Law Office of Surenian, Edwards, Buzak, & Nolan, LLC.

3. Pledge of Allegiance

Mayor Hathaway led the Pledge of Allegiance.

B. PRESENTATION/PROCLAMATION

1. Proclamation – 100th Anniversary Celebration – Miller’s Hill Farm

Mayor Hathaway read the proclamation into the record.

Councilwoman Thornton commented that since her family moved to Randolph, Miller’s Hill Farm has been a part of her family’s memories for annual Christmas and autumn seasonal traditions.

Councilwoman Veech made a motion to approve the proclamation. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

C. OPEN TO THE PUBLIC

Seeing and hearing none, the public session was closed.

D. MANAGER'S REPORT

Manager Poff reported on the following items:

Public Works Road Improvement Project – The department successfully managed its comprehensive road milling and paving project encompassing 28 township roads over three weeks of operations. Staff installed manhole extensions rings on roads scheduled for edge milling prior to paving, while having managed road closures and detours during the paving process. The project proceeded exceptionally well with no complaints received.

Water Infrastructure Enhancement – The Water & Sewer Department completed the Morris Turnpike water main extension from 92 Morris Turnpike to Dover Chester Road on August 7. This extension creates a loop system providing increased water pressure, enhanced fire protection, and improved system efficiency. The project was completed efficiently, resulting in cost savings of over \$150,000 for the township and ratepayers. The trench has been repaved with landscaping restoration scheduled for the coming weeks.

Animal Shelter Security Upgrades (2025 Budget Key Initiative) – The Randolph Regional Animal Shelter is implementing security enhancements in partnership with the Buildings & Grounds and IT Divisions. Proposed improvements include the installation of new security cameras, an enhanced access control system, and a panic button with direct connection to the Morris County Communications Center. These measures are designed to create a more secure environment for animals, staff, and visitors.

Parks & Recreation Project Updates – Multiple park improvement projects are advancing: Rosenfarb Park basketball posts were installed on August 8 with a pre-construction meeting scheduled for August 15; Freedom Park ballfield lighting equipment including concrete bases were delivered August 14 with poles and electrical equipment scheduled for August 20 delivery; the Lance Tkacs Tree and Bench installation is complete with dedication scheduled for October 14; the Freedom Park Hardscape project is on the council agenda for August 21 with anticipated

August 21, 2025

October construction; and Randolph Park fencing awaits final paperwork from Fox Fencing for post-beach season installation.

Martial Arts & Fitness Expo (2025 Budget Key Initiative) – The Parks and Recreation Department will host the Martial Arts Expo on Saturday, August 23 at Veterans Community Park. The event is set to feature numerous demonstrations, interactive workshops, and opportunities to engage with local martial arts and fitness experts.

International City/County Management Association Grant – In partnership with the Seton Hall University student chapter of ICMA, the township has been awarded a grant to develop a civic education program for adults in the community to assist them to become leaders (including assisting with their economic mobility). The end deliverable to the township will be a well-prepared report on the status of the residents' civic understanding and a proposed program to address any identified deficits.

Electronic Time & Attendance System Implementation (2025 Budget Key Initiative) – The Manager's Office is collaborating with the Finance Department to implement the payroll and paid time off conversion from paper to Prime Point. Implementing such a system offers many benefits, including increased accuracy, reduced labor costs, improved compliance, and enhanced workforce management. This system will streamline time tracking, eliminate manual errors, and provide data for improving scheduling and productivity.

Engineering Project Completions – Recent project completions include Calais Road milling (July 15/16) and paving (July 17/18), and South Road milling (July 15) with paving completed July 21. The township's consulting engineer (GPI) has completed plans and technical specifications for the Morris Turnpike improvements; the information has been uploaded to NJDOT and a bid package is being prepared for September 2025. The target contract award will be made by October 31, 2025; construction is anticipated for Spring/Summer 2026.

Water & Sewer Operations – The Den Brook Pump Station check valve installation has been delayed as the vendor (PSI) awaits the new valve from the manufacturer; installation has been postponed to September 2025. Dewberry Engineers has prepared a rehabilitation proposal for the Dogwood Pump Station; the contract award is anticipated by September, with plan completion anticipated by the end of 2025 and construction scheduled for winter/spring 2026.

Police Department Expansion – New Officer Dante Guzman's swearing in is scheduled to be held in the coming days. The recruitment process has been completed with promotion of four sergeants and multiple personnel changes to the Patrol Division, Detective Bureau, and Records Unit planned before September 1.

Buildings & Grounds Improvements – Window replacement projects in the Planning and Engineering Divisions are underway. The windows will enhance facility conditions and energy efficiency.

E. APPROVAL OF MEETING MINUTES

- 1. Approval of Township Council Regular Meeting Minutes – June 10, 2025**
- 2. Approval of Township Council Regular Meeting Minutes – June 26, 2025**

3. Approval of Township Council Regular Meeting Minutes – July 24, 2025

Councilman Nisivoccia made a motion to approve the regular meeting minutes of June 10, June 26, and July 24. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

F. COMBINED ACTION RESOLUTIONS

Item #5, R 180-25, Authorizing the Township of Randolph to Accept the Thirteenth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma L.P. and Its Affiliated Debtors – Manager Poff explained that this resolution allows the township to continue to recognize proceeds from nationwide bankruptcy litigation having to do with the Opioid Crisis. The township currently has accumulated \$173,170; the Health Department is assisting with the restrictions on expenditures of those funds as spending needs to directly address opioid related issues.

Item #7, R 182-25, Awarding a Contract Under the ESCNJ for Various Improvements to Freedom Park Utilizing Contract 23/24-28 Job Order Contracting General Repair and Maintenance – Manager Poff explained that this resolution will allow for the replacement of a number of retaining walls as a part of the hardscape improvements.

Item #9, R 184-25, Awarding a Contract for the 42 Lawrence Road Retaining Wall Replacement Project to Bob Viersma & Sons, Inc. – Manager Poff explained that this retaining wall was among the many walls that are a part of a multi-year initiative. He recognized that the Township Engineer was able to reconfigure one or two of the other remaining walls so that they could be graded out and would not require construction.

Item #4, R 179-25, Authorizing the Acceptance and Execution of a Developer's Agreement With 10 East Realty, LLC and Morris County Investments, LLC c/o Collision Center for Preliminary and Final Site Plan Approval for Block 44, Lots 1, 2 and 58 – Councilwoman Veech asked when the project on this site would be completed. Manager Poff stated that quite a bit of vegetation has been removed from the site. The developers are waiting on the utility shut off notices to allow the building to be demolished. He noted that the project would likely be complete by next summer; a portion of the project would be weather dependent especially in the winter season. He confirmed that the project was going to be a Quick Check with a gas station. Councilman Nisivoccia asked if the Fire Department has reached out to the developer to inquire about getting access to hold training in the building before it is demolished. Manager Poff stated that he was not aware of an inquiry being made.

August 21, 2025

1. R 176-25 Requesting Approval of Items of Revenue and Appropriation Per NJSA 40A:4-87 - Drunk Driving Enforcement Fund Grant - \$22,166.40
2. R 177-25 Authorizing Refund of Construction Permit Application Fee, 33 Davis Avenue, Hector Lim - \$472.80
3. R 178-25 Authorizing Refund of Recreation Program Fees to Various Individuals
4. R 179-25 Authorizing the Acceptance and Execution of a Developer's Agreement With 10 East Realty, LLC and Morris County Investments, LLC c/o Collision Center for Preliminary and Final Site Plan Approval for Block 44, Lots 1, 2 and 58, and More Commonly Known as 971-989 Route 10 East and 65 Canfield Avenue in the Township of Randolph
5. R 180-25 Authorizing the Township of Randolph to Accept the Thirteenth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma L.P. and Its Affiliated Debtors
6. R 181-25 Authorizing Refund of Cash Road Opening Bonds to Various Individuals
7. R 182-25 Awarding a Contract Under the ESCNJ for Various Improvements to Freedom Park Utilizing Contract 23/24-28 Job Order Contracting General Repair and Maintenance - Not to Exceed \$255,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: August 21, 2025

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available to award a contract in an amount not to exceed \$255,000 to Murray Paving and Concrete for Freedom Park Hardscape Improvements according to the submitted quote.

Deborah Bonanno
Chief Financial Officer

Budget Accounts:	04-215-55-994-305	\$200,000
	04-215-56-033-303	\$55,000

8. R 183-25 Awarding a Contract Under the State of New Jersey Cooperative Purchasing Program for Janitorial Services Utilizing Contract T1480 77110 Janitorial Services Statewide - Not to Exceed \$101,000.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: August 21, 2025

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available, subject to annual budget appropriation and adoption in the 2026 municipal budget, to award a contract to ACCSES for providing services to municipal buildings in an amount not to exceed \$101,000.

Deborah Bonanno
Chief Financial Officer

August 21, 2025

Budget Accounts: 01-201-26-310-306 2025 \$41,280
 01-201-26-310-306 2026 \$57,792
 05-201-20-100-305 2025 \$804
 05-201-20-100-305 2026 \$1,124

9. R 184-25 Awarding a Contract for the 42 Lawrence Road Retaining Wall Replacement Project to Bob Viersma & Sons, Inc. - Not to Exceed \$58,795.00

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: August 21, 2025

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available to award a contract not to exceed \$58,795 to Bob Viersma & Sons, Inc. for the 42 Lawrence Road Retaining Wall Replacement Project as detailed in the contractor's bid provided to the township.

Deborah Bonanno
Chief Financial Officer

Budget Accounts: 04-215-55-998-331 \$17,026.50
 04-215-56-002-325 \$14,133.94
 04-215-56-012-300 \$27,634.56

10. R 185-25 Awarding a Contract to Pumping Services, Inc. Under the North Jersey Wastewater Cooperative Pricing System for Roc Etam Pump Station Pump and Parts Replacement Utilizing Contracts B364-2, Furnish and Deliver Various Manufacturers Equipment and Spare Parts, for a Two-Year Period, B428-7, Furnish and Deliver Instrumentation Equipment, Parts and Supplies to the PVSC Warehouse, for a One Year Period, and B414-17, Various Manufacturer Pumps and Motor Repair and Replacement and Installation, for a One Year Period

CERTIFICATION OF AVAILABILITY OF FUNDS

Dated: August 21, 2025

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.3-5.5, and any other applicable requirement, I, Deborah Bonanno, Director of Finance for the Township of Randolph, have ascertained that funds are available to award a contract in an amount not to exceed \$85,000 with Pumping Services, Inc. for repairs at the Roc Etam Pump Station.

Deborah Bonanno
Chief Financial Officer

Budget Accounts: 08-215-55-901 \$85,000

11. R 186-25 Approving Request to Temporarily Close Certain Municipal Streets for a Parade/Procession on August 23, 2025
12. R 187-25 Authorizing Renewal of Membership in the Morris County Municipal Joint Insurance Fund

August 21, 2025

13. Raffle License - Off-Premise Merchandise, Greek Orthodox Community Center of Randolph, Daughters of Penelope, Meadow Wood Manor, 461 Route 10, October 11, 2025, 11:00 a.m. - 3:00 p.m.
14. Raffle License - Off-Premise Merchandise, RHS Rams Cheerleading Booster Club, Inc., Randolph High School, 511 Millbrook Avenue, October 18, 2025, 9:00 a.m.
15. Raffle License - Off-Premise Merchandise Raffle, Mendham High School Football Boosters, Inc., at Meadow Wood Manor, 461 Route 10, Randolph, November 20, 2025, 8:00 p.m.

Councilman Nisivoccia made a motion to approve the combined action agenda. Councilwoman Veech seconded the motion, and the following roll call vote was taken:

AYES: Councilwoman Carey
Councilwoman Elbaum
Councilman Nisivoccia
Councilwoman Thornton – (Abstained to Item #11, R 186-25)
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway

NAYS: None

G. ORDINANCES: SECOND READING/PUBLIC HEARING

1. Ordinance 17-25 – An Ordinance of the Township of Randolph Appropriating \$55,000 from the Open Space Capital Improvement Fund for Fencing at Randolph Lake Park

BE IT RESOLVED, that an Ordinance entitled, An Ordinance of the Township of Randolph Appropriating \$55,000 From the Open Space Capital Improvement Fund for Fencing at Randolph Lake Park, be read by title on second reading and a hearing held thereon.

Manager Poff explained that the purpose of this ordinance is to appropriate \$55,000 from the Open Space Capital Improvement Fund for fencing at Randolph Lake Park.

OPEN TO THE PUBLIC

Seeing and hearing none, the public hearing was closed.

BE IT RESOLVED, that an Ordinance entitled, An Ordinance of the Township of Randolph Appropriating \$55,000 From the Open Space Capital Improvement Fund for Fencing at Randolph Lake Park, be passed on final reading and that a Notice of Final Passage of said Ordinance be published in the official designated newspaper according to law.

Councilwoman Veech made a motion to adopt the ordinance. Councilman Nisivoccia seconded the motion, and the following roll call vote was taken:

AYES: Councilwoman Carey
Councilwoman Elbaum
Councilman Nisivoccia

Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway
NAYS: None

H. ORDINANCE: INTRODUCTION

1. Ordinance 18-25 - An Ordinance Amending and Supplementing Article VII, Retail Food Establishments, of Chapter 14, Businesses, and Appendix A, Fee Schedule, of the Revised Ordinances of the Township of Randolph Regarding Mobile Food and Prepackaged Mobile Frozen Dessert Establishments and Vendors

Manager Poff explained that the purpose of this ordinance is to amend and supplement Article VII, Retail Food Establishments, of Chapter 14, Businesses, of the Revised Ordinances of the Township of Randolph, regarding the requirements for licensure and operation of mobile food and prepackaged mobile frozen food establishments and vendors. In addition, the purpose of the above Ordinance is to amend Appendix A, Fee Schedule, of the Revised Ordinances of the Township of Randolph to update the fees in the Health Section for food establishment licensing and the fees in the Fire Prevention Section for mobile food vendor inspections/permits.

BE IT RESOLVED, that an Ordinance entitled, “An Ordinance Amending and Supplementing Article VII, Retail Food Establishments, of Chapter 14, Businesses, and Appendix A, Fee Schedule, of the Revised Ordinances of the Township of Randolph Regarding Mobile Food and Prepackaged Mobile Frozen Dessert Establishments and Vendors” be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 18th, of September, 2025 at 6 o’clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Deputy Mayor Forstenhausler made a motion to introduce the ordinance. Councilwoman Veech seconded the motion, and the following roll call vote was taken:

AYES: Councilwoman Carey
Councilwoman Elbaum
Councilman Nisivoccia
Councilwoman Thornton
Councilwoman Veech
Deputy Mayor Forstenhausler
Mayor Hathaway
NAYS: None

2. Ordinance 19-25 - An Ordinance Amending and Supplementing Article II, Maintenance Code for Dwellings, of Chapter 26, Housing, of the Revised Ordinances of the Township of Randolph

Manager Poff explained that the purpose of this ordinance is to amend and supplement Article II, Maintenance Code for Dwellings, of Chapter 26, Housing, of the Revised Ordinances of the Township of Randolph, by the addition of Section 25-56 which authorizes the Township to abate a nuisance, correct a defect or take actions necessary to put premises in proper condition and, where Township funds are expended to put the premises in proper condition, to charge such costs as a lien against the premises.

BE IT RESOLVED, that an Ordinance entitled, “An Ordinance Amending and Supplementing Article II, Maintenance Code for Dwellings, of Chapter 26, Housing, of the Revised Ordinances of the Township of Randolph” be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 18th, of September, 2025 at 6 o’clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Deputy Mayor Forstenhausler made a motion to introduce the ordinance. Councilman Nisivoccia seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

3. Ordinance 20-25 - An Ordinance Amending and Supplementing Sections 15-2.2, 15-48.6.4, 15-77.2, 15-77.3, 15-79, 15-81.7, 15-81.9, 15-81 and 15-85.3 of the Land Development Ordinance of the Township of Randolph

Manager Poff explained that the purpose of this ordinance is to amend and supplement Sections 15-2.2, 15-48.6.4, 15-77.2, 15-77.3, 15-79, 15-81.7, 15-81.9, 15-81 and 15-85.3 of the Land Development Ordinance of the Township of Randolph based upon the recommendations from the Township of Randolph Planning Board.

BE IT RESOLVED, that an Ordinance entitled, “An Ordinance Amending and Supplementing Sections 15-2.2, 15-48.6.4, 15-77.2, 15-77.3, 15-79, 15-81.7, 15-81.9, 15-81 and 15-85.3 of the

August 21, 2025

Land Development Ordinance of the Township of Randolph” be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 18th, of September, 2025 at 6 o’clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Councilwoman Veech noted that the Planning Board has discussed the topic of mail kiosks many times with developers when evaluating projects; this ordinance gives guidance for the developers on the subject in addition to various other things.

Mayor Hathaway asked if the updates would impact current applications before the Planning Board. Manager Poff stated that while the Planning Board referred the ordinance to the council for consideration, it does not amend the land use ordinance. If approved, this ordinance will go back to the Planning Board for their comments to be consistent with the Master Plan. The ordinance would not have an impact on currently filed applications.

Councilwoman Veech made a motion to introduce the ordinance. Councilman Nisivoccia seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

4. Ordinance 21-25 - An Ordinance Amending and Supplementing Section 34-34, Acts Prohibited; Generally, of Article II, Rules and Regulations, of Chapter 34, Parks and Recreation Areas, of the Revised Ordinances of the Township of Randolph to Prohibit the Operation of Motorized Vehicles on Paths and Trails in Public Parks and Recreation Areas

Manager Poff explained that the purpose of this ordinance is to amend and supplement Section 34-34, Acts prohibited; generally, of Article II, Rules and Regulations, of Chapter 34, Parks and Recreation Areas, of the Revised Ordinances of the Township of Randolph to prohibit the operation of motorized vehicles on paths and trails in all public parks and recreation areas.

BE IT RESOLVED, that an Ordinance entitled, “An Ordinance Amending and Supplementing Section 34-34, Acts Prohibited; Generally, of Article II, Rules and Regulations, of Chapter 34, Parks and Recreation Areas, of the Revised Ordinances of the Township of Randolph to Prohibit

August 21, 2025

the Operation of Motorized Vehicles on Paths and Trails in Public Parks and Recreation Areas” be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 18th, of September, 2025 at 6 o’clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Councilwoman Carey made a motion to introduce the ordinance. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

5. Ordinance 22-25 - An Ordinance Amending and Supplementing the Revised Ordinances of the Township of Randolph by the Addition of Chapter 51, Film Making

Assistant Manager Covello explained that the purpose of this ordinance is to amend and supplement the Revised Ordinances of the Township of Randolph by the addition of Chapter 51, Film Making. The ordinance will regulate film making activities in order to preserve the public health, safety and welfare of the township and its inhabitants. Additionally, the ordinance establishes a comprehensive regulatory framework for film and TV production activities within the municipality. He explained that the ordinance is designed to create a standardized permitting process that requires filming operations to obtain permits, maintain specific insurance coverage and pay structured fees from major motion pictures. He explained that this draft balances community interest with industry needs by implementing resident notification requirements, establishing filming hours in residential zones and creating fee exemptions for exclusively private property productions. He stated that the ordinance, as presented, would put the township in a position to achieve New Jersey film ready status, a designation that would give the township more exposure to those that are seeking ideal film locations.

BE IT RESOLVED, that an Ordinance entitled, “An Ordinance Amending and Supplementing the Revised Ordinances of the Township of Randolph by the Addition of Chapter 51, Film Making” be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 18th, of September, 2025

August 21, 2025

at 6 o'clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Councilman Nisivoccia thanked Assistant Manager Covello and Intern Dylan Kalinani for their efforts behind the development of the ordinance.

Councilman Nisivoccia made a motion to introduce the ordinance. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

6. Ordinance 23-25 - An Ordinance Amending Article VIII, Massage, Bodywork and Somatic Therapy Establishments, of Chapter 24, Health and Sanitation, and Appendix A, Fee Schedule, of the Revised Ordinances of the Township of Randolph

Manager Poff explained that the purpose of this ordinance is to amend Article VIII, Massage, Bodywork and Somatic Therapy Establishments, of Chapter 24, Health and Sanitation, of the Revised Ordinances of the Township of Randolph governing massage, bodywork and somatic therapy establishments based upon recommendations from Township staff and professionals. In addition, the purpose of the above Ordinance is to amend the Health Section of Appendix A, Fee Schedule, of the Revised Ordinances of the Township of Randolph to update the fees applicable to massage establishments.

BE IT RESOLVED, that an Ordinance entitled, "An Ordinance Amending Article VIII, Massage, Bodywork and Somatic Therapy Establishments, of Chapter 24, Health and Sanitation, and Appendix A, Fee Schedule, of the Revised Ordinances of the Township of Randolph" be introduced, read by title by the Township Clerk and passed on first reading.

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Randolph on the 18th, of September, 2025 at 6 o'clock in the evening, prevailing time, at the Town Hall in said Township, at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the Township Clerk be authorized and directed to advertise said Ordinance in full or by summary with the notice of introduction thereof, in the official designated newspaper according to law.

Mayor Hathaway acknowledged the hard work of the Health Department and township leadership in keeping the municipality up-to-date with health-related code.

Councilwoman Veech made a motion to introduce the ordinance. Councilwoman Carey seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None

I. OPEN TO THE PUBLIC

Seeing and hearing none, the public session was closed.

J. COUNCIL COMMENTS

Councilwoman Thornton reported that she attended the final two library concerts of the season, both of which were well-attended. She shared that the Traffic Advisory Committee met on August 5. Officer Shoudy presented a speed analysis of a portion of Sussex Turnpike, from Hanover Avenue to Calais Road. The study included data on traffic volume, speeding, crashes, and left turns. Based on that analysis, it was determined that there is no need to change the current speed limits on that portion of Sussex Turnpike at this time. She shared that the Traffic Advisory Committee also discussed the Morris County Local Safety Action Plan. During the crash analysis period of 2017 through 2021, Morris County identified aggressive driving, drowsy and distracted driving, as well as pedestrian and bicyclist safety and intersections as top safety priorities.

She continued by reporting that the Library Board of Trustees met and discussed the Summer Concert Series, which concluded with a total of eight concerts and 1,300 attendees. The board also discussed the collaboration between the Children's Librarian and the Randolph Fairy Trail to present a story time and craft program on the trail. She noted that library programming is regularly shared with residents of Brightview Senior Living and that Brightview has expressed interest in hosting a monthly book club for residents. She further reported that a musical garden has been approved for the library. Instruments will be installed along a new paver walkway at the site, which will be accessible to the public. She also shared that the library will be open on Saturday, August 30. While the library is typically closed for Labor Day weekend, it will remain open from 9 a.m. to 12 p.m. this year, as schools will already be in session.

She explained that library staff visit the Brightview and Sunrise Senior Living facilities to engage with residents, learn about their interests, and provide materials tailored to their preferences. She shared that the library also assists residents with accessing digital platforms and streaming services.

August 21, 2025

Councilwoman Elbaum reported that none of her boards or committees had met since the previous council meeting. She attended two Randolph Area Chamber of Commerce (RACC) events. She noted that the RACC is collaborating with the social media influencers 'Two Girls Media', who are well known in Morris County. The Chamber is planning to host a Wine and Beer Festival in the coming months, during which a number of local businesses will be highlighted.

Councilman Nisivoccia had no comments for this meeting.

Councilwoman Carey reported that she attended the Senior Softball Picnic held at Brundage Park on August 12. The senior teams concluded their season and played their final game. On August 15, she attended the Backpack Giveaway event with Deputy Mayor Forstenhausler and Mayor Hathaway. The event was held at the County College of Morris campus and coordinated by Table of Hope. During the distribution, 1,600 backpacks and school supplies were handed out. Alstede Farm also contributed to the event by providing peaches, bread, and other food. She noted that there were many volunteers at the event.

She reported attending a production of Fiddler on the Roof at Brundage Park Theater and the recent Randolph Reminisces program held at the Randolph Museum. The program focused on the Ackerman Hotel and she suggested that the program speaker visit the library, which is located at the former site of the hotel.

She shared that the Parks Master Plan meeting was held on July 29 via Zoom. The meeting focused on the development of a survey to be shared with residents to gather feedback on the plan, township parks, and events such as the Country Fair.

Councilwoman Veech added that the BCI Group is highly engaged in the Parks Master Plan process. The surveys are expected to be ready in September and will have a 60-day response window. She encouraged residents to complete the survey as soon as it becomes available. She reported that the Planning Board and Community Garden Committee did not meet in August. She concluded her report by reminding councilmembers to contact the Clerk's Office staff if they need additional New Resident packages.

Deputy Mayor Forstenhausler reported that he attended the Peach Festival at the Randolph Museum, as well as two ribbon-cutting ceremonies for new businesses in the community.

Mayor Hathaway reported that he attended a Board of Education (BOE) Liaison meeting with Deputy Mayor Forstenhausler. During the meeting, township representatives provided updates on student liaison openings on boards and committees. The BOE provided updates on ongoing construction projects at school facilities.

He shared that feedback on the new resident package deliveries has been positive. He thanked Officer Mike Shoudy and Sergeant Matt Rispoli for their efforts in meeting with NJDOT to examine key intersections along Route 10 and discuss potential safety improvements. He noted that communication with the DOT has improved significantly over the past year and highlighted the collaboration as a good example of local and state government working together.

K. EXECUTIVE SESSION

No Executive Session was held for this meeting.

L. ADJOURNMENT

Councilwoman Veech made a motion to adjourn the meeting at 7:00 p.m. Councilwoman Thornton seconded the motion, and the following roll call vote was taken:

AYES:	Councilwoman Carey
	Councilwoman Elbaum
	Councilman Nisivoccia
	Councilwoman Thornton
	Councilwoman Veech
	Deputy Mayor Forstenhausler
	Mayor Hathaway
NAYS:	None